



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NOAA MARINE AND AVIATION OPERATIONS
Silver Spring, Maryland 20910-3282

NOV 18 2004

Samuel P. De Bow Jr.

Memorandum From: Rear Admiral Samuel P. De Bow Jr., NOAA
Director NOAA Marine and Aviation Operations

For: Distribution

Subject: Interim Policy for the use of Non-NOAA Aircraft during
the Safety Stand-down

I am committed to the safety of all personnel who utilize aircraft for official NOAA business, and I intend to have an aviation safety program for the use of non-NOAA aircraft approved by the NOAA Executive Council no later than 1 April 2005.

In the interim, for the duration of the safety stand-down affecting the use of non-NOAA aircraft, contracts for commercial aviation services may be obtained by utilizing the existing "Reimbursable Interagency Agreement between NOAA and the U.S. Department of Interior (DOI), National Business Center, Aviation Management (AM), for Aviation Services Procurement." The DOI AM has a system in place to inspect and certify commercial vendors and maintains a database of approved aircraft and vendors that meet DOI aviation safety standards. A copy of this agreement can be found on the NMAO web site: <http://www.nmao.noaa.gov/fleettimereq.html>. During the safety stand-down, current use of aircraft obtained by the DOI contracting office will be allowed to continue after written verification by NMAO that each activity is complying with all terms in the interagency agreement. Lieutenant Commander Debora Barr, NOAA Marine and Aviation Operations, shall be responsible for arranging and approving all new contracts with the Department of Interior in accordance with the interagency agreement. Lieutenant Commander Debora Barr can be reached by email (Debora.R.Barr@noaa.gov) or telephone ((301)-713-3435 x103.)

