

NOAA Small Boat Summit**AGENDA**

David Skaggs Research Center, room GC 402

Boulder, CO

September 12 - 14, 2017

The goal of the Small Boat Summit is to roll out the NOAA Small Boat Standard and Procedure Manual 4th Edition as well as create a venue for networking amongst Line Offices. Additional topics provided by the community will be addressed in the Community Forum Sessions. The Summit approach is to establish a clear understanding of the new procedures and standards in the Manual followed up with in depth discussions in smaller breakout groups.

Key Personnel:

LCDR Madeleine Adler - NOS Line Office Small Boat Officer

Dennis Donahue – NWS/OAR Line Office Small Boat Officer, Safety Board Chair

Tim Donaldson – NMFS Line Office Small Boat Officer

Joe Duran – SECO Safety Board Representative

LCDR Megan Guberski - Small Boat Program XO

Wayne Hoggard – NMFS Line Office Small Boat Officer

John Humphrey – OMAO Line Office Small Boat Officer

Jeff Kingrey - Small Boat Program Engineering Coordinator

Darel McCormick - Small Boat Program Inspection coordinator

LCDR Nicky VerPlanck – Small Boat Program Manager

Chad Yoshinaga – NMFS Vessel Program Coordinator

Tuesday September 12, 2017 – Day 1

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| 07:30 - 08:30 | Check-In at Reception / Pick-Up Name Tag |
| 08:30 - 08:50 | Administrative |
| 08:50 - 09:30 | Welcome and Opening Remarks <ul style="list-style-type: none"> • OMAO Headquarters Perspective (Mr. Gary Reisner - Deputy Assistant Administrator, OMAO) • SECO Safety Perspective (Dr. David Quivey - Director, NOAA Environmental, Safety and Sustainability Office) |
| 09:30 - 10:30 | Introduction |
| 10:30 | <i>Break</i> |
| 10:45 - 11:15 | Section 2: Roles and Responsibilities |
| 11:15 - 12:00 | Section 5: Procedures for Risk Analysis and Management |
| 12:00 | <i>Lunch / Optional Tour (2 groups of 25)</i> |
| 13:00 - 13:45 | Section 9: Stability, Design and Construction Considerations |

- 13:45 - 14:45 Section 10: Lifesaving Equipment and Small Boat Equipment Requirements
- 14:45 *Break*
- 15:00 - 16:00 Breakout Sessions
- Session 1 - Procedures for Risk Analysis and Management
 - Session 2 - Lifesaving Equipment and Small Boat Equipment Requirements
- 16:00 - 17:00 Breakout Sessions Switch
- 17:00 - 17:15 Closeout Day 1
- 17:15 *Adjourn*
- 18:00 - 20:00 *Social at the Fate Brewing Company*

Wednesday September 13, 2017- Day 2

- 08:00 - 08:15 Administrative/ Recap of Day 1
- 08:15 - 09:15 Report Out on Day 1 Breakout Sessions
- 09:15 - 09:45 Section 17: Accident and Damage Reporting
- 09:45 *Break*
- 10:00 - 10:30 Inspection Findings
- 10:30 - 11:15 Breakout Sessions
- Session 1 - Float Plan / Vessel Operations Program (VOP)
 - Session 2 - Vessel Inventory Management Database (VIM)
 - Session 3 - Accident and Damage Reporting
 - Session 4 - Section 19: Rigging and Proof testing
- 11:15 - 12:00 Breakout Sessions Switch
- 12:00 *Lunch/ Optional Tour (1 group of 25)*
- 13:00 - 13:45 Breakout Sessions Switch
- 13:45 - 14:30 Breakout Sessions Switch
- 14:30 - 15:00 NOAA Electronic Charts (Allison Wittrock)
- 15:00 *Break*
- 15:15 - 15:45 Small Boat Community Training

- 15:45 - 16:30 Community Forum Sessions
- Session 1 – How to Create One NOAA
 - Session 2 – Funding, Cost of Compliance, Cost of Maintenance
- 16:30 - 17:15 Community Forum Sessions Switch
- 17:15 - 17:30 Closeout Day 2
- 17:30 *Adjourn*

Thursday September 14, 2017- Day 3

- 08:00 - 08:30 Administrative/ Recap of Day 2
- 08:30 - 09:30 Report Out on Day 2 Community Forums Sessions
- 09:30 - 10:00 Section 11: Emergency readiness
- 10:00 *Break*
- 10:15 - 10:45 Small Boat Metrics
- 10:45 - 11:15 Program/ Board Initiatives
- 11:15 - 12:15 Line Office Breakout Sessions (NMFS, OLE, NOS, OAR/NWS, OMAO)
- 12:15 *Lunch*
- 13:00 - 13:30 Coxswain Pin Proposal (CDR David Zezula)
- 13:30 - 14:00 Environmental Stewardship
- 14:00 *Break*
- 14:15 – 15:30 Summit Recap, Open Questions, Next Steps
- 15:30 – 16:00 National Institute of Standards & Technology Presentation (Jim Burrus)
- 16:00 – 16:30 Closing Remarks
- 16:30 *Adjourn*