

## NOAA DIVING PROGRAM TRAINING REQUEST AND AUTHORIZATION

This form will be used to identify prospective candidates for NOAA Diving Program courses. Submission of this form does not guarantee acceptance into a particular course. Incomplete forms may be returned to the applicant.

### CANDIDATE INFORMATION

|  |                             |   |
|--|-----------------------------|---|
| NAME ( <i>Last, First MI</i> )         |                             | <b>CANDIDATE TYPE</b><br><br>NOAA Employee: CAPS/ GS<br><br>NOAA Professional Mariner<br><br>NOAA Corps<br><br>NOAA Contractor<br><br>I am not affiliated with NOAA |
| LINE OFFICE /UNIT, OR AGENCY /EMPLOYER |                             |   |
| WORK ADDRESS                           | WORK PHONE NUMBER           |   |
| EMAIL ADDRESS*                         | PERSONAL CELL PHONE NUMBER* |   |

*\*Military candidates should supply a non-military email. All candidates: please supply an additional phone number so that instructors can contact you during training.*

### TRAINING JUSTIFICATION (*Non-NOAA personnel only*)

### COURSE and PAYMENT INFORMATION

| SELECT OR WRITE IN COURSE NAME BELOW | COURSE START DATE | COURSE END DATE | COURSE FEE* |
|--------------------------------------|-------------------|-----------------|-------------|
|                                      |                   |                 | \$          |
| <i>Other:</i>                        |                   |                 | \$          |

*\*Note: A course fee is **only** assessed for non-NOAA candidates. See our website for fees [www.omao.noaa.gov/ndp/diver-courses](http://www.omao.noaa.gov/ndp/diver-courses), or email support.ndc@noaa.gov.*

### NOAA DIVER APPLICANTS

The following is required for NOAA Diver Course candidates. Information about prior diving experience may be used to grant you a deeper depth authorization. *Note: none of the following will impact course selection.*

|   |         |        |      |
|---|---------|--------|------|
| If attending NOAA Diver, please indicate the elective(s) you plan on attending: | Drysuit | Nitrox | None |
|---|---------|--------|------|

Do you have any prior diving experience?      Yes      No      *If yes, summarize the most advanced depth & training you have completed:*

### CERTIFICATIONS (*Note: ALL certifications must be valid through the Course End Date*)

Medical Course Candidates Only: Include a copy of your **Basic Life Support Certification**, and either a **MPIC or EMT** Certificate with application.

NOAA Diver Candidates: Include copies of your **CPR/AED, & First Aid certification cards** with this application.

Divemaster Candidates: Include copies of your **CPR/AED, First Aid, & Emergency Oxygen Administration certification cards** with this application.

### AUTHORIZATION

|                             |                                  |      |
|-----------------------------|----------------------------------|------|
| CANDIDATE NAME              | CANDIDATE SIGNATURE              | DATE |
| SUPERVISOR NAME             | SUPERVISOR SIGNATURE             | DATE |
| UNIT DIVING SUPERVISOR NAME | UNIT DIVING SUPERVISOR SIGNATURE | DATE |

### SUBMISSION INSTRUCTIONS

Fill out all applicable fields of this form, and then submit form to NDC electronically or via hard copy. Signatures are required if the form is filed via hard copy, or if submitted electronically by the applicant. Signatures are not required if sent directly to NDC from the email account of the employee's Unit Diving Supervisor. **This form is due at least 60 calendar days before training begins;** see the [NDC Training Calendar](#) for specific application package deadlines.

**Email the form to:** Support.NDC@noaa.gov                      **Subject line:** Training Request