The goal of the Small Boat Summit is to roll out the NOAA Small Boat Standard and Procedure Manual 4th Edition as well as create a venue for networking amongst Line Offices. Additional topics provided by the community will be addressed in the Community Forum Sessions. The Summit approach is to establish a clear understanding of the new procedures and standards in the Manual followed up with in depth discussions in smaller breakout groups.

Key Personnel:
LCDR Madeleine Adler - NOS Line Office Small Boat Officer
Dennis Donahue – NWS/OAR Line Office Small Boat Officer, Safety Board Chair
Tim Donaldson – NMFS Line Office Small Boat Officer
Joe Duran – SECO Safety Board Representative
LCDR Megan Guberski - Small Boat Program XO
Wayne Hoggard – NMFS Line Office Small Boat Officer
John Humphrey – OMAO Line Office Small Boat Officer
Jeff Kingrey - Small Boat Program Engineering Coordinator
Darel McCormick - Small Boat Program Inspection coordinator
LCDR Nicky VerPlanck – Small Boat Program Manager
Chad Yoshinaga – NMFS Vessel Program Coordinator

Tuesday September 12, 2017 – Day 1

07:30 - 08:30 Check-In at Reception / Pick-Up Name Tag

08:30 - 08:50 Administrative

08:50 - 09:30 Welcome and Opening Remarks
  • OMAO Headquarters Perspective (Mr. Gary Reisner - Deputy Assistant Administrator, OMAO)
  • SECO Safety Perspective (Dr. David Quivey - Director, NOAA Environmental, Safety and Sustainability Office)

09:30 - 10:30 Introduction

10:30 Break

10:45 - 11:15 Section 2: Roles and Responsibilities

11:15 - 12:00 Section 5: Procedures for Risk Analysis and Management

12:00 Lunch / Optional Tour (2 groups of 25)

13:00 - 13:45 Section 9: Stability, Design and Construction Considerations
13:45 - 14:45 Section 10: Lifesaving Equipment and Small Boat Equipment Requirements

14:45 Break

15:00 - 16:00 Breakout Sessions
   • Session 1 - Procedures for Risk Analysis and Management
   • Session 2 - Lifesaving Equipment and Small Boat Equipment Requirements

16:00 - 17:00 Breakout Sessions Switch

17:00 – 17:15 Closeout Day 1

17:15 Adjourn

18:00 – 20:00 Social at the Fate Brewing Company

**Wednesday September 13, 2017 – Day 2**

08:00 - 08:15 Administrative/ Recap of Day 1

08:15 - 09:15 Report Out on Day 1 Breakout Sessions

09:15 - 09:45 Section 17: Accident and Damage Reporting

09:45 Break

10:00 - 10:30 Inspection Findings

10:30 - 11:15 Breakout Sessions
   • Session 1 – Float Plan / Vessel Operations Program (VOP)
   • Session 2 – Vessel Inventory Management Database (VIM)
   • Session 3 - Accident and Damage Reporting
   • Session 4 - Section 19: Rigging and Proof testing

11:15 - 12:00 Breakout Sessions Switch

12:00 Lunch/ Optional Tour (1 group of 25)

13:00 - 13:45 Breakout Sessions Switch

13:45 - 14:30 Breakout Sessions Switch

14:30 - 15:00 NOAA Electronic Charts (Allison Wittrock)

15:00 Break

15:15 - 15:45 Small Boat Community Training
15:45 - 16:30   Community Forum Sessions
   • Session 1 – How to Create One NOAA
   • Session 2 – Funding, Cost of Compliance, Cost of Maintenance

16:30 - 17:15   Community Forum Sessions Switch

17:15 - 17:30   Closeout Day 2

17:30   Adjourn

**Thursday September 14, 2017– Day 3**

08:00 - 08:30   Administrative/ Recap of Day 2

08:30 - 09:30   Report Out on Day 2 Community Forums Sessions

09:30 - 10:00   Section 11: Emergency readiness

10:00   Break

10:15 - 10:45   Small Boat Metrics

10:45 - 11:15   Program/ Board Initiatives

11:15 - 12:15   Line Office Breakout Sessions (NMFS, OLE, NOS, OAR/NWS, OMAO)

12:15   Lunch

13:00 - 13:30   Coxswain Pin Proposal (CDR David Zezula)

13:30 - 14:00   Environmental Stewardship

14:00   Break

14:15 – 15:30   Summit Recap, Open Questions, Next Steps

15:30 – 16:00   National Institute of Standards & Technology Presentation (Jim Burrus)

16:00 – 16:30   Closing Remarks

16:30   Adjourn