

## SMALL BOAT OPERATOR AND CREWMEMBER AUTHORIZATION

**Instructions**

- Upon completion of the checkout process and meeting all minimum requirements, Vessel Operations Coordinators (VOCs) must complete a Small Boat Operator and Crewmember Authorization Letter for each person who will be operating or crewing any small boat(s) within that Line Office Program.
- VOCs must reissue Small Boat Operator and Crewmember Authorization Letters annually to ensure currency of all certifications and training requirements, and to verify a measure of operational proficiency.

**Administrative Information**

SMALL BOAT OPERATOR / CREWMEMBER NAME			DATE	
LINE/STAFF OFFICE	PROGRAM	FACILITY/LABORATORY		
STREET ADDRESS		CITY	STATE	ZIP CODE
OPERATOR'S WORK PHONE NUMBER		OPERATOR'S CELL PHONE NUMBER		
OPERATOR'S E-MAIL ADDRESS		VESSEL OPERATIONS COORDINATOR NAME		
VESSEL PROGRAM COORDINATOR NAME		LINE OFFICE SMALL BOAT OFFICER NAME		

**Training and Certificates Information (Additional Blocks on Page 2)**

COURSE / CERTIFICATE	ISSUING AGENCY	ISSUE DATE	EXPIRATION DATE
APPROVED BASIC MARITIME SKILLS COURSE (Required for Operator)			
TRAINING COURSE or CERTIFICATE (Required for Operator) NOAA Small Boat Component Course	ISSUING AGENCY NOAA	ISSUE DATE	EXPIRATION DATE N/A
TRAINING COURSE or CERTIFICATE (Required for Operator) Cardio-Pulmonary Resuscitation (CPR) with AED	ISSUING AGENCY	ISSUE DATE	EXPIRATION DATE
TRAINING COURSE or CERTIFICATE (Required for Operator) First-Aid	ISSUING AGENCY	ISSUE DATE	EXPIRATION DATE
TRAINING COURSE or CERTIFICATE Bloodborne Pathogens	ISSUING AGENCY	ISSUE DATE	EXPIRATION DATE

**(Additional Blocks on Page 2)**

The Operator or Crewmember named above has demonstrated proficiency and has provided current documentation as required. He/she is hereby authorized to operate / crew the following NOAA small boat(s) in the capacity noted:

SMALL BOAT NAME	NOAA HULL REG. #	PQS Date	OPERATING RESTRICTIONS

VOC NAME	VOC SIGNATURE	DATE
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**Additional Training and Certificates (If required)**

TRAINING COURSE or CERTIFICATE	ISSUING AGENCY	ISSUE DATE	EXPIRATIONDATE
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**Additional Authorized Small Boats (If Required)**

SMALL BOAT NAME	NOAA HULL REG. #	PQS Date	OPERATING RESTRICTIONS

**Additional Comments (If Required)**

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