

## SMALL BOAT OPERATOR AND CREWMEMBER AUTHORIZATION

**Instructions**

- Upon completion of the checkout process and meeting all minimum requirements, Vessel Operations Coordinators (VOCs) must complete a Small Boat Operator Authorization Letter for each person who will be operating any small boat(s) within that Line Office Program.
- VOCs must reissue Small Boat Operator Authorization Letters annually to ensure currency of all certifications and training requirements, and to verify a measure of operational proficiency.

**Administrative Information**

|                                    |         |                                     |       |          |
|------------------------------------|---------|-------------------------------------|-------|----------|
| SMALL BOAT OPERATOR NAME           |         |                                     | DATE  |          |
| LINE/STAFF OFFICE                  | PROGRAM | FACILITY/LABORATORY                 |       |          |
| STREET ADDRESS                     |         | CITY                                | STATE | ZIP CODE |
| OPERATOR'S PHONE NUMBER            |         | OPERATOR'S E-MAIL ADDRESS           |       |          |
| VESSEL OPERATIONS COORDINATOR NAME |         | LINE OFFICE SMALL BOAT OFFICER NAME |       |          |

**Training and Certificates Information**

| TRAINING COURSE or CERTIFICATE                | ISSUING AGENCY | ISSUE DATE | EXPIRATION DATE |
|-----------------------------------------------|----------------|------------|-----------------|
| NOAA Small Boat Component Course              | NOAA           |            | N/A             |
| Personnel Qualifications Standards (PQS)      | NOAA           |            | N/A             |
| Cardio-Pulmonary Resuscitation (CPR) with AED |                |            |                 |
| First-Aid                                     |                |            |                 |
|                                               |                |            |                 |
|                                               |                |            |                 |
|                                               |                |            |                 |

The Operator named above has demonstrated proficiency and has provided current documentation as required. He/she is hereby authorized to operate the following NOAA small boat(s) in the capacity noted:

| SMALL BOAT NAME | NOAA HULL REG. # | OPERATING RESTRICTIONS |
|-----------------|------------------|------------------------|
|                 |                  |                        |
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|                 |                  |                        |
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|                 |                  |                        |
|                 |                  |                        |

|          |               |      |
|----------|---------------|------|
| VOC NAME | VOC SIGNATURE | DATE |
|----------|---------------|------|