Incident Response Workflow

Incident/Condition identified by Leadership, SB Community, or Inspection

1. Could policy or standard procedure have affected outcome?
2. Could policy or standard procedure have affected the response?
3. Is there exposure across the fleet?
4. Is there a trend?

YES

1. SBPM ensure appropriate investigation is initiated, OR assemble investigation team as necessary (within 1 week)
2. Coordinate efforts with LOSBO (within 2 weeks)
3. Establish exposure across fleet and notify potentially impacted VOC's (within 1 month)
4. Assist with root cause analysis and corrective actions

Implement changes in policy, procedures, or resources
Summarize lessons learned, and distribute to community

Small Boat fleet assessment and follow up

NO

Post summary on SBP Website