## **Incident Response Workflow**

Incident/Condition identified by Leadership, SB Community, or Inspection

- 1. Could policy or standard procedure have affected outcome?
- 2. Could policy or standard procedure have affected the response?
- 3. Is there exposure across the fleet?
- 4. Is there a trend?

Y E S

- 1. SBPM ensure appropriate investigation is initiated, OR assemble investigation team as necessary (within 1 week)
- 2. Coordinate efforts with LOSBO (within 2 weeks)

Implement changes in policy,

procedures, or resources

- 3. Establish exposure across fleet and notify potentially impacted VOC's (within 1 month)
- 4. Assist with root cause analysis and corrective actions

Summarize lessons learned, and distribute to community

Small Boat fleet assessment and follow up

NO

Post summary on SBP Website